

Application form

MOTOR VEHICLE DISPUTES TRIBUNAL | RŌPŪ TAKE TAUTOHENGĀ Ā-WAKA



Clause 4, Schedule 1 of the Motor Vehicle Sales Act 2003

MVDT No: _____

When to use this form

This form is an application for proceedings before the Motor Vehicle Disputes Tribunal.

Important information

Please complete this application form using the guide to making a claim at justice.govt.nz/tribunals/motor-vehicle-dealer-disputes/. This will ensure your form is completed correctly and will not have to be returned to you.

Payment information

The filing fee is \$50. This fee is non-refundable and cannot be waived

Step 1. Applicant details (the buyer of the motor vehicle)

Full name First Surname/Family name

Organisation (if applicable)

What is your postal address? (This must be a physical New Zealand address)

Address No. Street Suburb
City Post code

Phone Day Mobile

Email

If you require an interpreter what language and dialect do you speak?

Language and dialect

Step 2. Respondent details (the motor vehicle trader who sold the vehicle)

Please search for the respondent's details at www.motortraders.govt.nz/cms

Trader name

Trader number M

What is their postal address? (This must be a physical New Zealand address)

Address No. Street Suburb
City Post code

Phone Day Mobile

Email

Step 3. Description of vehicle

Registration Plate No: _____

Make and Model: _____

Year of manufacture: _____

Engine number: (under bonnet on steel tag) _____

VIN number: (on certificate of registration) _____

Chassis number: (under bonnet on steel tag) _____

Date of WOF issue ____ / ____ / ____ (day/month/year)

Date WOF expires ____ / ____ / ____ (day/month/year)

WOF issuer: _____

WOF number: _____

Price of vehicle: \$ _____

Date of purchase: ____ / ____ / ____ (day/month/year)

Odometer when purchased: _____ Odometer now: _____

Step 4. Particulars of the complaint

Please set out clearly, the details of your claim and the outcome you are seeking.

If you need more space, please attach a separate sheet to this application. It is also helpful to provide a chronology: a list of all the relevant events, with cross-references to relevant documents.

Step 5. Sign and date this form

Applicant signature

Date

Step 6. Do a quick check


You have answered every question

 You have attached the following documents with your application

Consumer Information Notice (“CIN” or “Window Card”)

Vehicle offer and sale agreement (VOSA)

Certificate of Registration (“Ownership Papers”)

 You have attached evidence to prove your claim, including

Invoices for diagnosis and repairs already performed

Quotes or estimates of costs for repairs required

Any other supporting documents, including photographs and all relevant correspondence

A copy of the advertisement for the sale of the motor vehicle (if possible)

Details of any financial loss you say you have suffered

If you want to reject the vehicle and borrowed money to buy it, a copy of the loan agreement

Note: all documents you provide will be sent to the respondent

You have signed and dated this form; and

You have included a completed credit/debit card form authorising payment of the filing fee of \$50; or

You have paid the \$50 filing fee in person at the Specialist Courts and Tribunals Centre in Auckland or at your local District Court (EFTPOS is available and please send us a copy of the receipt)

Step 7. Send in this form

You can fill in this form and post it to:
Motor Vehicle Disputes Tribunal
EX11086
Auckland
New Zealand

Or you can email your application and credit/debit card form to MVDT@justice.govt.nz or file it in person at the address below or at any District Court.

Address: Specialist Courts and Tribunals Centre, Level 1, Chorus House, 41 Federal Street, Auckland 1010
Phone: 0800 367 6838, option 1